



UTILITY INSTALLATION / FRANCHISE RIGHT-OF-WAY PERMIT APPLICATION

Permit Fee: \$50.00 Administrative Fee: \$600.00

Applicant / Utility Company

Company Name: _____

Contact: _____

Phone: _____ Email: _____

Type of Utility

- Water Main
 - Sewer Main
 - Storm Drain
 - Electric Distribution
 - Fiber / Communications Backbone
 - Gas
 - Other: _____
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Work Location

ROW Location: _____

Limits of Work: _____

Work Description

Schedule

Start Date: _____ Completion Date: _____

General/Prime Contractor

Company: _____

License #: _____

Bond Company: _____

Bond Number: _____ Bond Amount: _____

Bond Certificate Attached

Insurance Company: _____

Policy #: _____

Certificate of Insurance Attached

Subcontractors (Attach Additional Pages if Needed)

Each subcontractor must provide bond information if applicable.

Earthwork

Company Name: _____

Contact: _____

Phone: _____

Excavation

Company Name: _____

Contact: _____

Phone: _____

Utility Installation

Company Name: _____

Contact: _____

Phone: _____

Asphalt / Concrete

Company Name: _____

Contact: _____

Phone: _____

Traffic Control

Company Name: _____

Contact: _____

Phone: _____

Other

Company Name: _____

Contact: _____

Phone: _____

All required subcontractor bonds and insurance certificates attached (if applicable)

REQUIRED DOCUMENTS

- Engineered plans / route maps
 - Traffic control plan (MUTCD compliant)
 - Utility locate compliance (Idaho Code §55-2201)
 - As-builts upon completion
 - Bonds and insurance certificates
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INSPECTION REQUIREMENTS

- All work shall be subject to City inspection at each phase.
 - Each inspection must be scheduled not less than seventy-two (72) hours in advance.
 - No phase of work may proceed without City approval unless otherwise authorized.
 - Any work covered prior to inspection approval may be required to be uncovered at contractor's expense.
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TRAFFIC CONTROL & SAFETY

Contractor shall provide and maintain all traffic control devices in accordance with MUTCD and City standards. Work sites shall be maintained in a safe condition at all times.

RESTORATION REQUIREMENTS

All work shall comply with ISPWC standards and City requirements. Disturbed areas shall be restored to equal or better condition than existed prior to construction, including all roadways, sidewalks, curb and gutter, drive approaches, and utilities.

All restoration is subject to a one (1) year warranty following City acceptance.

Construction Standards Acknowledgment

Applicant has received and reviewed the **City of Roberts Roadway Excavation & Repair Requirements** and with City of Roberts Ordinance No. 2026-572, Ordinance No. 2026-572A, ISPWC standards, and all City requirements.

APPLICANT CERTIFICATION

I certify that all information provided is accurate and that I will comply with all applicable City ordinances, ISPWC standards, and permit conditions. I further certify that all required notices will be provided, all inspections will be scheduled and completed, and all disturbed areas will be properly restored.

Applicant Signature: _____ **Date:** _____

Printed Name: _____

City Use Only

Permit #: _____

Approved By: _____ **Date Approved:** _____

Conditions / Comments:
