

CITY of ROBERTS  
July 11, 2023  
City Council Meeting

The Roberts City Council met for a hearing at the regular place of meeting, after having been notified of said meeting of said council.

Robert (BJ) Berlin..... Mayor	April Galbraith..... Clerk/Treasurer
Connie Surerus..... Council	Ron Grant..... Maintenance
Ben Poston..... Council (Absent)	Julie Garcia..... Library Director (Absent)
Edidt Sanchez..... Council	Sean Coletti..... City Attorney
Shauna Lounsbury..... Council	

Also present: Sergeant L. Smith and Corporal D. Mathie with Jefferson County Sheriff's Office, Taylor Carr with Altura Community Development, Jaden Jackson with Keller Associates, Ursula Benkenstein, Jedediah Bigelow with Hopkins, Jerry VanLeuven with Roberts Fire District, and Gregg Roderick with Mountain West Environmental.

Mayor Berlin opened the meeting and welcome everyone.

Connie gave the opening prayer.

Mayor Berlin lead the Pledge of Allegiance

**Sheriff's Report:** Corporal D. Mathie read the report from 05/27/23 thru 05/23/23, 121 hrs, 21 complaints, 2 arrests, 0 DUIs, 3 citation, and 12 traffic contacts.

Mayor Berlin and Council expressed appreciation to the sheriff's department for the hard work that they do.

Sergeant L. Smith and Corporal D. Mathie excused themself.

**Vote to Approve City Council Meeting Minutes for June 13, 2023 Council Meeting Minutes and Public Hearing Minutes:** Mayor Berlin asked if there were any questions regarding the draft council meeting minutes or public hearing minutes in the council's packets.

With no questions, Mayor Berlin entertained a motion to approve the minutes for the June 13, 2023 council meeting and public hearing.

Edidt made the motion approve the minutes for the June 13, 2023 council meeting and public hearing, seconded by Shauna, all ayes.

**Mayor's Report:** Mayor Berlin invited Sean Coletti, city attorney, to speak. Sean said he was resigning from Hopkins Roden and introduced Jedediah Bigelow (Jed) as his replacement. Mr. Bigelow introduced himself to council. Jed will attend next month's council meeting for appointment. Mayor Berlin reminded everyone that Market Lake Day is Saturday, July 15. Mayor Berlin reminded council that the budget work meeting will be August 1<sup>st</sup> at 6pm and that the budget hearing will be August 22<sup>nd</sup> at 6pm, followed by a special meeting to approve the 2023-2024 budget.

**Building Permit for 637 N 2880 E:** A building permit for 637 N 2880 E. by the Roberts Fire District has requested a building permit to build a commercial wood framed building with metal exterior for the use as an annex building.

Mayor Berlin asked if the building would be connected. Jerry VanLeuven said they would not be.

Mayor Berlin said that he had reviewed the building permit and recommended approval. Mayor Berlin asked the council if they had any questions and if they would like to see the plans that were on the table for their inspection. Shauna asked the size, Mr. VanLeuven said the building would be 4320 square feet and 40x80ft. Mayor Berlin asked if it would be a steel building, Mr. VanLeuven said it would be a wood frame with a steel exterior that is currently being built offsite with one door exiting to the alley and two doors exiting to the street.

With no further questions, Mayor Berlin entertained a motion to approve the building permit for 637 N 2880 E for the fire district annex.

Connie made the motion to approve the building permit for 637 N 2880 E for the fire district annex, seconded by Edidt, all ayes.

Motion carries.

**Building Permit for 2863 E 664 N:** A building permit for 2863 E 664 N, Jose Parra has requested a building permit to add a front patio with awning attached to the house. Mr. Parra provided a letter from the property owner in his building permit.

Mayor Berlin said that he had met with Mr. Parra and they went over all of the setbacks and requirements. Mayor Berlin recommends that council approve the building permit.

Mayor Berlin asked if there were any questions

With no further questions, Mayor Berlin entertained a motion to approve the building permit for 2863 E 664 N.

Edidt made the motion to approve the building permit for 2863 E 664 N, seconded by Shauna, all ayes.

Motion carries.

**Vote on Ordinance 2023-565 Municipal Official's Compensation:** Mayor Berlin entertained a motion to dispense with reading on three different days and read only once in full.

Edidt moved motion to dispense with reading on three different days and read only once in full for Ordinance 2023-565, seconded by Shauna, all ayes.

Mayor Berlin read the title aloud: **Ordinance No. 2023-565  
Compensation for Municipal Officers**

AN ORDINANCE OF THE CITY OF ROBERTS, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, ESTABLISHING THE COMPENSATION FOR THE MAYOR AND COUNCIL MEMBER COMPENSATION; REPEALING ORDINANCE 557; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR PUBLICAITON AND AN EFFECTIVE DATE. WHEREAS, Idaho Code provides the compensation of the city's Mayor and City Council members; and WHEREAS, it is deemed necessary to increase compensation for Mayoral and Council duties. NOW THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Roberts that: