

**City of Roberts**  
**Ordinance #2026-575**

AN ORDINANCE OF THE CITY OF ROBERTS, JEFFERSON COUNTY, IDAHO, AMENDING ORDINANCE NO. 498 ADOPTED JUNE 9, 2015, AS AMENDED MARCH 12, 2019, TO REQUIRE PERMITS FOR SITE IMPROVEMENTS; TO REQUIRE VISIBLE ADDRESS NUMBERS FOR ALL NEW CONSTRUCTION CONSISTENT WITH THE ADOPTED FIRE CODE; TO ADOPT THE IDAHO STANDARDS FOR PUBLIC WORKS CONSTRUCTION; TO AMEND PENALTIES FOR VIOLATIONS; AND PROVIDING FOR RATIFICATION, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, the City of Roberts has the authority under Idaho law to regulate land use, building construction, and property development within its corporate limits; and

WHEREAS, Ordinance No. 498, adopted June 9, 2015, as amended March 12, 2019, established the City of Roberts Planning and Zoning Manual and requirements for permits, construction, and enforcement; and

WHEREAS, the City Council finds that requiring permits for all site improvements, including driveways, sidewalks, patios, and similar flat work, will ensure compliance with construction standards, drainage, public safety, and protection of municipal infrastructure; and

WHEREAS, the City Council finds that requiring all newly constructed residential and commercial buildings to display visible address numbers from the street will assist emergency responders in locating properties promptly; and

WHEREAS, the City Council finds that adopting the Idaho Standards for Public Works Construction (ISPWC) will provide consistent and high-quality standards for design, construction, and materials of all public works projects within the City; and

WHEREAS, the City Council finds that revising the penalties for violations of Ordinance No. 498 will allow for a graduated enforcement system that provides infractions for the first two offenses and misdemeanor penalties for subsequent violations; and

WHEREAS, the City Council finds that these amendments are in the best interest of public safety, welfare, and orderly development of the City of Roberts;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROBERTS, JEFFERSON COUNTY, IDAHO:

**SECTION 1. SITE IMPROVEMENT PERMITS**

Chapter 4 – Performance Standards, Section 3: Supplemental General Provisions of Ordinance No. 498 is hereby amended to add the following subsection:

No driveway, sidewalk, patio, deck, retaining wall (under four feet in height), concrete or asphalt pad, grading, or other site improvement, ground alteration, or flat work similar in nature which may affect public safety, drainage, or municipal infrastructure shall be constructed, installed, or altered within the City of Roberts without a permit issued in accordance with the fee schedule adopted by City Council resolution. The purpose of this requirement is to ensure compliance with applicable construction standards, drainage considerations, public safety requirements, and municipal infrastructure protection.

## SECTION 2. ADDRESS NUMBERS VISIBLE FROM THE STREET

Chapter 4 – Performance Standards, Section 3: Supplemental General Provisions of Ordinance No. 498 is hereby amended to add the following subsection:

All newly constructed residential and commercial structures within the City of Roberts shall display address numbers that are clearly visible and legible from the street or roadway fronting the property.

Address numbers shall be installed in accordance with the International Fire Code as adopted by the State of Idaho pursuant to Idaho Code §41-253, including any amendments adopted by the State Fire Marshal.

The purpose of this requirement is to ensure that emergency responders, including fire, medical, and law enforcement personnel, can quickly and accurately identify properties during emergency situations.

## SECTION 3. ADOPTION OF PUBLIC WORKS STANDARDS

Chapter 4 – Performance Standards, Section 3: Supplemental General Provisions of Ordinance No. 498 is hereby amended to add the following as Subsection 3.3:

The City of Roberts hereby adopts the Idaho Standards for Public Works Construction (ISPWC), latest edition, as the official standards governing the design, construction, and materials of all public works projects undertaken within the City.

Compliance with the ISPWC shall be considered a requirement under Ordinance 498, and violations of these standards shall be subject to the penalties established in Section 4 of this Ordinance.

## SECTION 4. PENALTIES FOR VIOLATIONS

Chapter 10 – Enforcement, Section 11: Penalties of Ordinance No. 498 is hereby amended to read as follows:

Any violation of Ordinance No. 498, including any amendments thereto, shall be subject to the following enforcement structure:

1. First offense by a property owner shall constitute an infraction and shall be punishable by a fine equal to the required building permit fee plus One Hundred Dollars (\$100).
2. Second offense by the same property owner shall constitute an infraction and shall be punishable by a fine equal to the required building permit fee plus Five Hundred Dollars (\$500).
3. A third or any subsequent violation by the same property owner shall constitute a misdemeanor punishable as provided by Idaho Code § 18-113.”

Counting of offenses: shall be per property owner, regardless of the number or location of properties owned within the City.

Continuing violations: Each day that a violation continues may constitute a separate offense.

#### SECTION 5: RATIFICATION

Except as expressly amended herein, the City of Roberts Planning and Zoning Manual adopted June 9, 2015, by Ordinance No. 498, and amended March 12, 2019, shall remain in full force and effect.

#### SECTION 6: SEVERABILITY

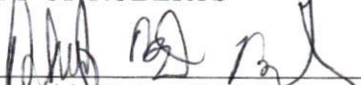
If any provision of this ordinance or its application to any person or circumstance is held invalid, such invalidity shall not affect the other provisions or applications of the ordinance which can be given effect without the invalid provision or application.

#### Section 7: Effective Date; Suspension of Rules


This Ordinance shall be in full force and effect immediately upon its passage and publication of a summary of this Ordinance according to law. The City Council hereby dispenses with the rule requiring that ordinances be read on three different days, as authorized by law, so that this Ordinance may take effect immediately.

PASSED under suspension of the rules, upon which roll call vote was taken, and duly enacted as an ordinance of the City of Roberts, Jefferson County, Idaho, at a convened meeting of the City Council of the City of Roberts held on the 14 day of April, 2026.

CITY OF ROBERTS

  
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Honorable Robert (BJ) Berlin, Mayor

ATTEST:

  
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April Galbraith, City Clerk/Treasurer