

CITY of ROBERTS
September 10, 2024
City Council Meeting

The Roberts City Council met for a hearing at the regular place of meeting, after having been notified of said meeting of said council.

Robert (BJ) Berlin.....	Mayor (Absent)	Ron Grant.....	Maintenance
Edidt Sanchez.....	Council	Julie Garcia.....	Library Director (Absent)
Ben Poston.....	Council	Jed Bigelow.....	City Attorney (Absent)
James Zillinger.....	Council	Robert Loftus.....	Certified Water Operator (Absent)
Shauna Lounsbury.....	Council	Gregg Rodrick.....	Certified WW Operator
April Galbraith.....	Clerk/Treasurer	Steve Anderson.....	Jefferson County Sheriff (Absent)

Also Present: Gale Scrivner, Karol Poston, Ursula Benkenstien, Connie Surerus, Tim Jones, Corporal Stewart with Jefferson County Sheriff's Office, and Jaden Jackson with Keller Associates

Council President Edidt Sanchez opened the meeting and welcomed everyone.

Shauna gave the opening prayer.

Edidt led the Pledge of Allegiance

Vote to Approve City Council Meeting & Hearing Minutes for August 13, 2024 and Hearing and Special Meeting Minutes for August 27, 2024:

Draft minutes provided to council in the council's packets.

Edidt asked if there were any questions regarding the meeting and hearing minutes for August 13, 2024 and hearing and special meeting minutes for August 27, 2024

With no questions, Edidt entertained a motion to approve the council meeting and hearing minutes for the August 13, 2024 and hearing and special meeting minutes for August 27, 2024.

James made the motion approve the council meeting and hearing minutes for the August 13, 2024 and hearing and special meeting minutes for August 27, 2024, seconded by Ben, all ayes.

Discussion and Vote to Approve Sheriff's Contract FY2024-25:

A copy of the contract was provided to council in the council's packets.

Edidt said that the Sheriff's contract is for law enforcement services with the City. The contract rate did not increase and remained at \$9705.10.

WHEREAS, the City of Roberts adopted Resolution 2023-0808 establishing the first citywide fee resolution on August 22, 2023;

WHEREAS, the effective date of this resolution shall be October 1, 2024; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Council of Roberts, Idaho that the City Council hereby rescinds all existing fee schedules established and adopted prior to the effective date of this resolution in their entirety and establishes a comprehensive fee schedule for all city fees in the sections provided below in this resolution.

New Fees or Fees Increased by 5% or more:			
Amended Section of Fee Resolution	Fee	Amount	New Fee or Percentage Increase
Section 1-A	Building Permit Application Fee	\$ 25.00	New
	Fences (includes application review)	\$ 25.00 per 600 feet in combined length per parcel	New
	Building Permits:		
	\$1 - 4999	\$ 50.00	100%
	\$5000 - \$99,000	\$ 75.00	50%
	\$100,000+	\$200.00 for the first \$100,000 plus \$2.00 per \$1000 thereafter	New
	\$200,000+	\$250.00	Repealed
Section 2-A	Zone Change Application	\$150.00	200%
	Special Use Permit	\$150.00	200%
	Variance Request	\$150.00	200%
	Roberts Fire District Impact Fees:		
	New Construction Residential	\$500.00	New
	New Construction Commercial	\$ 00.05 per square foot	New
Section 2-B	Shelters	\$50.00/4+ hours	New
	Damages left by User	Deposit will not be refunded, plus all costs incurred to repair damages	New
Section 2-B	Market Lake Day: Food Vendors	\$100.00 includes power	New
Section 3-A	Metered Water Service Rate	\$50.00 + \$0.80/1,000 gallons usage	23% 14%
	Sewer Rate	\$85.33	49%
Section 3-B	Commercial Meter Rate	\$50.00	5%
		+ \$0.80/1,000 gallons usage	14%
Section 3-E-1	Deposits for Involuntary Disconnection of Delinquent Accounts	Water base rate plus 5000 gallons plus Sewer base rate plus number of garbage totes on most recent updated utility application.	New
Section 3-I	Equipment: Lawn Equipment	\$20.00 per hour	New
Section 4-A	Spayed/Neutered	\$15.00	50%
Section 4-B	Non-owner adoption fee	\$60.00	New
Section 4-D	Wine-Retail transfer fee (on/off premise consumption)	\$100.00	Repealed
Section 5-A	Tape Player	\$0.75 per day	Repealed
Section 5-D	<u>Black & White</u>		
	One sided 11x14" copy Double sided 11x14" copy	\$0.20 per page \$0.40 per page	Repealed Repealed
	<u>Color</u>		
	One sided 11x14" copy Double sided 11x14" copy	\$0.50 per page \$1.00 per page	Repealed Repealed

Edidt asked if council had any questions or discussion.

Hearing none, Edidt entertained a motion to adopt Resolution 2024-0827.

Update on Mustang Park Project: Edidt invited Jaden Jackson from Keller Associates to speak. Jaden reported he had the bathroom has been set and is waiting for electrical connections and other final touches. He said Knife River will be putting in the paths and removing the remaining basketball court.

April said that Dennis at Idaho Department of Commerce has sent the contract and that the engineering and administrative contracts would need to be approved. A special meeting for September 17 at 6:30 pm has been set.

Maintenance Report: Ron reported that most of the Water line survey has been completed and April is compiling the data and will submit the report to the DEQ. The waterline to the Mustang Park bathroom was completed. Parking lines have been repainted on 650 N. Ron also said that he would be taking a vacation September 28-all of October and that the city and Mountain West Environmental to ensure the clean water and wastewater plants run smoothly.

Adjourn: Edidt entertained a motion to adjourn.

James made a motion to adjourn, seconded by Shauna, all ayes.

Meeting adjourned.



Mayor Robert "BJ" Berlin



City Clerk